



Inventory/Backstock Associate

vbs apparel (also known as Volleyball Stuff) is seeking a motivated and detail-oriented Inventory/Backstock Associate to support inventory management and backstock organization during the 2025 Nationals Edmonton event. This role is ideal for someone with strong organizational skills, a keen eye for detail, and the ability to thrive in a high-energy, fast-paced retail environment. Reporting to the Inventory/Backstock Supervisor, the Inventory/Backstock Associate will assist with receiving, organizing, and maintaining inventory levels to ensure the retail booth remains fully stocked and operations run smoothly throughout the event.

Responsibilities:

- Assist with receiving and organizing inventory shipments, ensuring backstock is properly labeled, stored, and easy to access.
- Help maintain accurate inventory records and assist with stock counts and audits.
- Support the replenishment of stock in the retail booth by keeping an eye on inventory levels and alerting the Inventory/Backstock Supervisor if stock is running low.
- Assist with tracking and reporting inventory movements, sales trends, and any discrepancies.
- Ensure all products are stored securely and that inventory handling procedures are followed to prevent loss.
- Help manage the organization and cleanliness of the backstock area to ensure smooth and efficient operations.
- Collaborate with the Inventory/Backstock Supervisor and other team members to ensure timely restocking and efficient operations during busy periods.
- Provide general support to the team by facilitating smooth operations during shift changes and breaks.
- Help with booth set-up and tear-down at the beginning and end of the event.
- Other duties as assigned.

Qualifications:

- Prior experience in inventory management, stock control, or warehouse roles is preferred.
- Strong organizational skills and attention to detail.
- Ability to work in a fast-paced environment and stay organized under pressure.
- Ability to communicate effectively with team members and other departments.
- Ability to lift up to 50 lbs and stand for extended periods.
- Flexibility with work schedule to accommodate event hours.
- A positive, team-oriented attitude and willingness to pitch in where needed.



Additional Notes:

- This position is temporary and will be active during the 2025 Nationals event which will be held at the Edmonton EXPO Centre Vendor Hall.
- Hours will vary depending on the event schedule.
- Physical requirements include standing for extended periods and light lifting.

Pay Rate & Availability:

Pay Rate: \$22/hour

Required Availability: May 14-25 (7-10 hour shifts each day), plus an hour of virtual training session in advance of the event to be scheduled following successful application.

Estimated Total Hours: 121 hours (subject to change based on event schedule)

How to Apply:

Please complete the online [2025 Nationals Event Team Member Application Form](#).

We appreciate all applicants; however, only those selected for an interview will be contacted.